

26 March 1947

MEMORANDUM FOR FBI'S DIVISION CHIEFS:

Subject: Special Reports Division

1. Pursuant to authority contained in memorandum to the Assistant Director for Operations from the Advisor for Management, ICAPS, dated 16 February 1947, there is established within FBI's effective this date a Special Reports Division.
2. The function of the Special Reports Division is to provide an analysis service for the large volume of broadcast material collected daily. The analysis will be factual. It will not be interpretive.
3. The service will include:
 - (a) Preparation of resumes and summaries.
 - (b) Condensations.
 - (c) Compilation of extracts along selected topical lines.
 - (d) Comparison of propaganda lines either periodically or countrywise.
4. Tentative organization is as follows:

1 Acting Chief
4 Analysts
3 Clerk-Stenographers

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No Change in Class.

Declassified

Class. Changed to: TS C 89

Next Review Date: 18 May 70

Auth.: RR 70-3

Date: 18 May 70 By:

ORIGINAL CL BY
 DECL/REVW ON 189
EXC SYND 6 YRS BY same
LIC ON 3013

CONFIDENTIAL

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